

MIAMI COUNTY COMMISSIONERS
25 N BROADWAY
PERU, IN 46970
OCTOBER 5, 2015

Commissioner Chairman Joshua Francis called the meeting to order. Commissioner Hamman was not present.

YMCA RURAL TRANSIT

Kathy Brehmer brought in the quarterly report for the Rural Transit program. Commissioner West made a motion to approve and sign. Commissioner Francis 2nd the motion and it passed 2-0.

ROAD ISSUE

Bartley Oaks brought a petition to the Board of Commissioners requesting signs be posted on Eel River Cemetery Road due to the high traffic. Semi-trucks that are traveling to Orion Safety Products are using this road instead of use 500 and then on to Highway 24. Commissioner Francis stated that they are aware of the issue. The Board of Commissioners has spoken with Jim Tidd, Miami County Economic Development Director about getting signs placed to redirect the traffic. Mr. Tidd stated that for some reason when the semi-truck drivers use GPS to locate the factory, it is taking them down Eel River Cemetery Road. There is nothing that can be done to change that, but hopefully the sign placement will help. Commissioner Francis asked that Mr. Oaks keep the Board posted after the signs are placed and let them know if it helped in controlling the traffic. Commissioner West suggested that Orion make up something to pass out to the drivers notifying them of the different route to take to get to the factory. The Board, at Mr. Oaks request will also look at the speed limit and take under consideration changing if necessary.

CLERK

Tawna Leffel-Sands brought to the Board a copy of HEA1371 that states that effective July 1, 2015 the copy fees collected for any court documents is \$1.00 and the money collected goes into the Clerk Perpetuation Fund, not County General. This does not apply to documents that are related to real estate. There was discussion about changing the copy fees countywide from .10 a page to .25 beginning in 2016. Commissioner West made a motion to amend that copy fees for the county effective 1/1/16. Commissioner Francis 2nd the motion and it passed 2-0.

COUNTY ATTORNEY

Pat Roberts, County Attorney updated the Board of Commissioners on the following items:

- The purchase of the Becker-Mock building has been completed. Mr. Roberts found an error within the legal description on the deed from several years ago. It has been corrected.
- Miami County Treasurer, Becky Morris provided to Mr. Roberts a copy of a resolution for an interlocal agreement with Hoosier Fund. After review Mr. Roberts needs to discuss with the Treasurer some of the inconsistencies before a final presentation to the Board of Commissioners.

PUBLIC ACCESS RECORDS REQUEST

The Board received a copy of the public records request from Wynmoor Strategies, Inc. Commissioner Francis stated that the Sheriff has forwarded the request on to the Sheriff's Attorney for further directive.

NIPSCO/MCEDA DONATION

The Board received a letter from Nipsco verifying that the 2015 Corporate Contribution to MCEDA had been sent.

VACATION CARRY-OVER

The Board received a letter from Sheriff Tim Miller requesting that Detective/Sergeant Mike Rogers be allowed to carry over 9 days of vacation. Commissioner West made a

motion to all the carry-over of 9 days, to be used by the end of November 2015. Commissioner Francis 2nd the motion and it passed 2-0.

COMP TIME

The Board reviewed the list of comp time accrued and discussed the need for employees to list why they accrued the time. There was discussion about the amount of time being accumulated and that the employees and Department Heads need to be aware of how much is being accumulated and make sure it is being used in a timely manner.

Commissioner West asked that Payroll update the comp time sheet to have a column for the Department Head to initial, giving authorization for the time and a note listed at the top stating the maximum hours that can be accrued per the Employee Handbook.

CLAIMS

Commissioner West made a motion to approve. Commissioner Francis 2nd the motion and it passed 2-0.

DLZ

The Board received an LPA claim for work on Bridge #159 that needed to be signed. Commissioner West made a motion to sign the claim. Commissioner Francis 2nd the motion and it passed 2-0.

CHAMBER OF COMMERCE

The Board received a request from the Chamber of Commerce to set up the large Christmas tree on the front lawn and the Santa House on the sidewalk for the holiday season. Commissioner West made a motion to approve the request. Commissioner Francis 2nd the motion and it passed 2-0.

CONVERSE LIBRARY

The Board received a letter from the Converse Library inquiring about the decrease in the annual contribution and if there was a written agreement that states what the money is intended to be used for each year. The Commissioners stated that they did not know of any written agreement for what the money specifically needed to be used for and the cut to funding was due to financial constraints that the county has experienced over the past few years. The Board felt like it was necessary to reduce non-essential items within their budget. They also noted that by no means do they feel that the money is being misused by the Converse Library and will send a letter addressing both issues.

WATCHGUARD SOFTWARE

Commissioner Francis stated that he received notification that the Watchguard Software subscription needs renewed. This includes the subscription, license, and internet virus protection. The 1-year renewal is \$9577.40. Commissioner West made a motion to approve the renewal. Commissioner Francis 2nd the motion and it passed 2-0.

INTRASECT

Tom Polk and Jim Denniston with Intrasect, presented a summary and copy of the copier bids. Mr. Polk reviewed the summary write up he provided regarding each of the submitted bids. Mr. Polk suggested that Board review the information and narrow it down to their top choices and then schedule a time to have the companies come in to give a presentation. Mr. Polk noted that Intrasect did not make any recommendations on whom to select and that there was no 1 vendor that should be automatically ruled out. Vendors had their own unique way in quoting. A 60-day notice would have to be given to the current contract of any change. Mr. Polk noted that if there was a change in current vendors that there could be training required with the new equipment/software. There could be additional charges from Intrasect if they are required to help in any change over as it is outside the current contract. The Board would like to review the information and discuss it at their next meeting. They would then like to set-up the presentations at their 1st meeting in November and requested that Intrasect set in on the presentation.

Mr. Polk reviewed the service ticket reports from January to September. Intrastect has processed approximately 3500 tickets during this time. The system is being utilized and they are addressing issues. There is still work that needs to be done on the infrastructure, but they are able to keep the offices running and address individual needs. Mr. Polk

stated that there would be an enhancement feature on the ticket portal coming soon that will let Intrasect know if a ticket is for an employee or an entire office. This will help in knowing how to place the ticket on the priority list.

Mr. Polk discussed with the Commissioners email security. Mr. Polk stated that they had performed some sample testing a few weeks ago, which allows Intrasect to see if there is a potential for hacking or security breach. Mr. Polk stated that 9% of the employees who received the bogus email clicked on the link. If the email contained a link that contained a virus or a way to hack into a computer, it could have infected the entire system. Mr. Polk presented to the Board a training module that Intrasect could provide to employees that will teach employees what to look for in suspicious emails and help decipher what is a scam and what is not. Intrasect offered the training to all employees at 50% of the normal cost. Commissioner West made a motion to approve the training for 191 employees at a total cost of \$2101.00. Commissioner Francis 2nd the motion and it passed 2-0.

Mr. Denniston updated the Board on the status of the move of the IT from the old jail to the old Voter Registration Office. They are about 60-70% complete. Mr. Denniston noted that they would still use the old jail as cold storage for outdated equipment until the time they recycle it.

HIGHWAY ENGINEER

Ken Einselen, Highway Engineer advised the Board that there would be charge to move from the old jail to the Highway and then back to the Annex. Mr. Einselen suggested that they move his office to the current Solid Waste office as they will be moving to their new facility. Mr. Einselen stated that he would not be able to move for another couple of weeks due to training. The Board will get back with him on where they want him to move.

RAIL ROAD GRADE CROSSING INTERLOCAL AGREEMENT

Mr. Einselen gave a copy of the Interlocal Agreement for the Board to review. The agreement would provide passive railroad grade crossing treatments within the Towns of Amboy and Converse. The county will be responsible for all costs in the project.

VA

Jay Kendall, Veterans Service Officer advised the Board that the flags were flying at half-mast for the Oregon shootings.

Mr. Kendall noted that the DAV Van would be here on November 8th for veterans to come get additional help that he is not able to provide. They will be parked on Court Street and veterans can stop in.

Mr. Kendall stated that he is still in need of additional part-time help. He is surviving at this point. He said that Judy Dicken, Courthouse Switchboard has been a great help, but she is only available 10-15 hours a week. He would like to be able to train a veteran and use them part-time.

DEMO OF GARAGE

Jon Faust came before the Board regarding an article that he read about the county tearing down an old garage on West 10th Street. Mr. Faust knows the property is within the 2-mile radius, but as a taxpayer, he does not see using tax dollars to tear down a private residence. Mr. Faust stated that he had spoken to Brian Engle, Planning Administrator and was advised that the project had been put on hold.

MCEDA

Jim Tidd, Miami County Economic Development Director discussed with the Board the need for a shell building at the Industrial Park at Grissom. Mr. Tidd explained that Miami Co. does not have anything to offer prospective industrial/manufacturing companies as far as building in our county. Site selectors say that 70% of business is lost when a shell building is not available. Since 2012, the state of Indiana has on average of 60% of potentially new business making requests for an existing building. The shell building would be located just south of Discount Tire and be a 57,600 square foot building that

could allow for 4 additions, providing approximately 240,000 square feet of building. The building would have 34-36 foot ceilings due to trending of industrial needs, which has been an issue in many of the existing buildings that the county had to offer. Total investment of the shell building would be \$2.85 million, which includes site work, foundation, utility tie-ins, some lighting, part of a parking lot, and partial landscaping. Financing would be as follows:

- Years 1-3 (if not sold) would be \$95,000 per year for interest only.
- Years 3+ (if not sold) would be \$203,000 per year with a 3 year fixed rate and would be for principle and interest.

Mr. Tidd is requesting approval from the Board of Commissioners to go before the Council to ask for their approval on moving forward on the project. Commissioner West made a motion to allow Mr. Tidd to go before the Council. Commissioner Francis 2nd the motion and it passed 2-0.

Mr. Tidd noted that it appears that the CEDIT budget has enough funds to help support the building in the event it did not sell within 3 years. He also noted that the US 24 Corridor would be complete in 2020, freeing up additional money.

Mr. Tidd also noted that construction would likely start in the spring and take approximately 6 months to complete. If the Council approves the request the will start advertising for construction.

The Board asked Mr. Tidd about the status on the signs for Eel River Cemetery Road. Mr. Tidd stated that MCEDA purchased the signs and Orion bought the posts. MCEDA has a meeting with Mike Sisson, Highway Superintendent tomorrow at 9 am to discuss sign placement. Commissioner West made the suggestion about having Orion provide a map to semi-drivers to help redirect the traffic due to the GPS issue. Mr. Tidd stated that MCEDA could provide Orion with the maps.

Commissioner West made a motion to adjourn. Commissioner Francis 2nd the motion and it passed 2-0.

Adjourned
MIAMI COUNTY BOARD OF COMMISSIONERS

_____, **Chairman**
Joshua Francis

_____, **Vice Chairman**
Larry West

_____, **Member**
Jerry Hamman

Attest: _____, **Chief Deputy Auditor**
Mary Brown